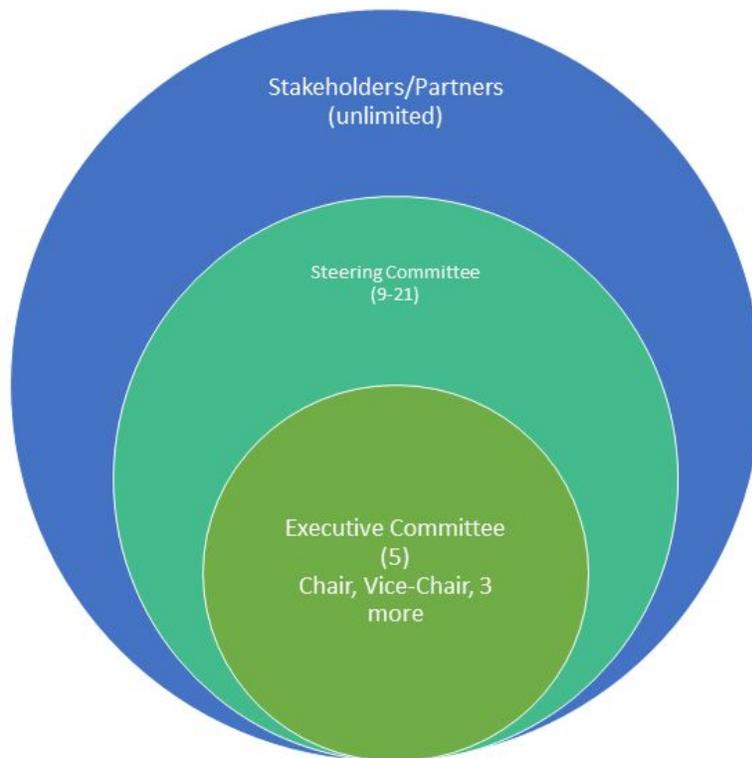


Structure of the Lancaster Clean Water Partners



Partners

Any individual, organization, business, agency or institution that embraces the Lancaster Clean Water Partners (LCWP) vision, goals and operating procedures is invited to become a partner. Partners are not required to pay fees or dues to join.

Partners commit to:

- Share information disseminated by the Partnership with their respective members or peers;
- Provide input to the Steering Committee on ways the Partnership goals can be attained;
- Be publicly listed as a partner;
- Collaborate in a constructive manner with other partners, and support the consensus-based decision making process that the Lancaster Clean Water Partners follows; and
- Conform to the Lancaster Clean Water Partners Rules of Conduct (Annex One).

If there is any question about whether a partner is an appropriate collaborating group, the Steering Committee will decide.

Steering Committee

The LCWP is guided by a Steering Committee made up of representatives of partner groups including, but not limited to, community organizations, government, the scientific community, faith-based and philanthropic groups, economic development efforts, educational institutions, environmental groups, and businesses. Representatives may serve a max of three (3) terms of three (3) years each. Steering Committee members are nominated by the Executive Committee and voted in by the Steering Committee. The group will meet at least four (4) times per calendar year.

The Steering Committee's primary responsibilities include:

- Development of the policies and purposes of the LCWP;
- Identifying priority issues and tasks to be pursued by the LCWP;
- Receiving and taking action on recommendations and/or projects advanced by Action Teams or workgroups;
- Selecting a Chair and one Vice Chair;
- Develop priorities and strategies to achieve the LCWP's Common Agenda;
- Annually reviewing the LCWP operating procedures/Guiding Principles, making adjustments as necessary to ensure the effective functioning of the Partners.

LCWP Executive Committee

The Executive Committee shall be the Steering Committee Chairperson, Vice Chairperson, a Secretary, and two (2) other Steering Committee members for a total of five (5). The Executive Committee shall be chosen by a formal Steering Committee vote at a regularly scheduled or special Steering Committee meeting. The Executive Committee's at-large members must represent the diversity of interests represented by the partners. The Executive Committee members will serve two (2) year terms that are staggered to ensure continuity with the Steering Committee. The Executive Committee will meet at least six (6) times per calendar year.

The Executive Committee's primary responsibilities include:

- Managing the day to day operations and development of an annual operational plan in coordination with the Coordinator;
- Contribute to the development of, and approve, meeting agendas;
- Designate or serve as primary spokespersons of the LCWP;
- Record minutes of each meeting and distribute them to the entire Steering Committee before the next meeting.

A legal set of Guiding Principles exists for the Lancaster Clean Water Partners. Contact the Coordinator to access the document.

*In addition to the Lancaster Clean Water Partners Guiding Principles, credit to the Delmarva Land & Litter Challenge for their Structure and Governance as a basis for many of these bullet items.

ANNEX 1

Rules of Conduct

Collaboration and collective efforts require trust and momentum. To build those we must come together and act bigger than ourselves. The Lancaster Clean Water Partners is open to any organization or individual who is committed to clean water in Lancaster County.

As part of the Lancaster Clean Water Partners, we commit to each other to:

- Maintain a focus on our shared vision of clean and clear water in Lancaster County;
- Advance and practice teamwork;
- Share leadership and ownership, credit and responsibility;
- Promote mutual respect, trust and honesty;
- Take the time when making decisions to intentionally include players you may not normally consider
- Seek to be a “Do-Tank”, driven by our actions, instead of simply a “Think-Tank”;
- Listen to each other with empathy;
- Don’t sweat the small stuff;
- Think bigger than our own organizations
- Not allow adverse facts or relationships to stand in the way of good decisions;
- Maintain a sense of vulnerability to combat complacency and arrogance;
- Discuss the frustrations and then adjust our attitudes to find a solution;
- Act professionally because we are professionals;
- Bring the parking lot conversations to the Partnership leadership table;
- Have fun leading the way for clean water!